

FREELANCING AGENCY AGREEMENT

This Agreement is made on this ____ day of _____ 20__.

Between:

Blogger Brackets Freelancing Agency (hereinafter referred to as "Agency")

AND

Mr./Ms. _____

CNIC/ID: _____

Address: _____

(hereinafter referred to as "Bidder & Project Manager")

1. PURPOSE OF AGREEMENT

This agreement is made to build a professional and long-term working relationship between the Agency and the Bidder & Project Manager for managing freelancing operations.

2. ROLE & RESPONSIBILITIES

- Manage bidding activities on Upwork or other approved platforms.
- Write and submit quality proposals.
- Communicate professionally with clients.
- Handle complete project management (from deal closing to delivery).
- Coordinate with team members.
- Maintain project timelines and quality standards.
- Provide regular updates to the Agency.

3. CONTRACT DURATION

This agreement shall remain valid for 3 years from the signing date. Either party may end the agreement by giving 90 days' prior written notice.

4. COMPENSATION & PROFIT SHARE

The Bidder & Project Manager will receive:

- 10% of the total project amount for successful bidding.
- 30% of the total project amount for project management.

Payments will be processed after client payment is successfully received by the Agency.

5. PROFESSIONAL COMMITMENT

During the 3-year contract period:

- The Bidder & Project Manager agrees not to create or manage a personal Upwork account.
- The Bidder & Project Manager shall not operate or manage any personal freelancing platform or account during the contract duration.
- Will not directly approach Agency clients for personal work.
- Will not join another agency.

6. CONFIDENTIALITY

The Bidder & Project Manager agrees to keep confidential all client information, agency strategies, pricing structure, and internal systems. This confidentiality remains effective even after the contract ends.

7. CODE OF CONDUCT

Maintain professionalism, respect deadlines, protect the Agency's reputation, and work with honesty and transparency.

8. DISPUTE RESOLUTION

Any dispute arising from this agreement shall first be resolved mutually. If unresolved, it shall be governed under the laws of Pakistan.

AGREEMENT ACCEPTANCE

Agency Representative Signature: _____

Name: _____

Date: _____

Bidder & Project Manager Signature: _____

Name: _____

Date: _____